

# Community Bulletin Board Policy

## Distribution of Free Literature

No solicitations, petitions or non-library-related materials will be placed on, kept at, or distributed from the circulation desk or any area of the Library not designated by the Library Director or the Assistant Library Director. Petitioners may not use the Library as their base of operations and may not solicit signatures within the Library

## Community Bulletin Board

As a public service, the Thayer Memorial Library has a current events bulletin board ("bulletin board"). The bulletin board, located in the main entrance lobby, is available for public notices of community interest, as determined by the Library Director or the Assistant Library Director. Subject to space limitations, announcements will be posted according to the following rules:

1. All requested postings will be submitted to the Assistant Library Director for consideration. All approved postings will be initialed and dated by the Assistant Library Director.
2. The Library posts notices and information, including ticket information for events of cultural, informational, and civic interest. When space is limited, preference is given first to Library-sponsored events, then Lancaster events, then central Massachusetts events, then events within the state.
3. Once notices are posted, they become Library property and will be disposed of when the information is no longer current or at the discretion of the Assistant Library Director.
4. Petitions will not be posted.
5. The size limit for notices posted will be 8½ x 11 inches. Larger notices will be posted as space permits.
6. Notices of a purely partisan or commercial nature will not be posted.